

# ATTACHMENT PROGRAMMES

## PRE-REQUISITES

For Engineering Year 1 Intake:

- Year 3 standings & have completed at least 4 semesters of study

For Poly Direct-Entry Intake:

- Year 3 standings & have completed at least 2 semesters of study

## TYPES OF ATTACHMENTS

Under the New Undergraduate Experience, the Industrial Attachment programme has been re-structured to offer more flexibility to students.

The various options for attachment offered to students are as follows:

- Industrial Orientation (IO)** : This option is for students who want to speed up or catch up with their studies. The 10-week IO will be conducted during the 12-week vacation after Semester 2 of Year 3.
- Industrial Attachment (IA)** : This option is mainly opted by students with the duration of 22 weeks.
- Enhanced Industrial Attachment (EIA)** : This option is for students who prefer to have a long stint with the industry.
- International Research Attachment (IRA)** : This option is for students who are interested in applied research project in overseas research centres/institutions.

PROCEDURES	IO	IA	EIA	IRA
PERIOD	10 weeks [May - Jul]	22 weeks [Jan – Jun] / [Jul – Dec]	30 weeks [Jan - Aug]	30 weeks [Jan - Aug]
ACADEMIC UNIT (AU)	4	10	13	13
SOURCE FOR PLACEMENTS	Student	CAO	Student	Student
ASSESSMENTS	Once	Twice	Thrice	Thrice
SUBMISSION OF FINAL REPORT	Yes	Yes	Yes	Yes
SHORTFALL/OFFSET OF AU	SHORTFALL 6 AUs (UNRESTRICTED)	NIL	OFFSET 3 AUs * (UNRESTRICTED)	OFFSET 3 AUs * (UNRESTRICTED)
HOW TO APPLY?	Email notification by CAO	Email notification by CAO	Email notification by CAO	Email notification by IRO
EST. SELECTION MONTH	SEP	SEP & FEB	SEP	SEP

### Note:

1. A **PASS** mark in Attachment is a necessary pre-requisite for the award of the degree (except for students who are exempted).
2. For poly-direct entry students who wish to opt for EIA/IRA, an additional 3 AUs will be included to your core courses. Students will **not be allowed** to offset 3 AUs from any courses.
3. Students may choose to take Industrial Orientation (IO) in their final special sessions (May to July). However, they will not be able to attend the July convocation, although they will still be considered as graduating in four years if they pass IO.

## OVERSEAS INDUSTRIAL ATTACHMENT

1. Students on scholarships or sponsorships (IA with the sponsor), may also apply for overseas IA, subjected to their sponsor's approval. An approval letter from the sponsor must be provided to the School and CAO in this case.
2. For more information about overseas IA, please read the section on IA for Students on Academic Exchange via StudentLink > Academic > Industrial Attachment > Information on IA > Industrial Attachment for Students on Academic Exchange

## EXEMPTION OF ATTACHMENT

### CRITERIA

- Polytechnic graduate
- At least 2 years of relevant working experience after graduating from polytechnic

To apply, students must submit the following documents:

- Application Form for Exemption of Attachment (Studentlink)
- A letter from employer or ex-employer's HR stating the period of employment and job responsibility
- A report of at least 2000 words on the last 6 months of each employment
- Testimonial from employer/ex-employer (optional)

Students are advised to apply as early as possible and **not later than the start of Semester 2 of Year 2.**

### CONTACTS

- Career and Attachment Office (Student Services Centre, Level 4)  
Webpage: <http://www.ntu.edu.sg/cao/home/>
- EEE Attachment Coordinator(s)
  - Assoc Prof Tan Soon Yim
  - Assoc Prof Chong Han Joo Peter
- EEE Undergraduate Programme Office (Block S2, Level B2a)  
Email: [eeeundgrad@ntu.edu.sg](mailto:eeeundgrad@ntu.edu.sg)